

## EARDISLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Thursday 15 September 2016 at 7.30 pm  
in Eardisland Village Hall

**Present:** Cllrs Maryan Hanson (Chairman), Phil Milchard, David Weir, Edwin Thompson and Richard Kirby.

**In Attendance:** Parish Clerk Alison Sutton; and 4 members of public.

1. **Apologies of absence** – Ward Cllr Roger Phillips; Footpath Officers Sue Wallis and Jo Watson; Tree Warden Diana Palmer
2. **Co-option of new councillors** – Hugh Lowe stood for co-option, RESOLVED to co-opt him as Councillor.
3. **Declarations of interest** – None declared.
4. **Minutes of the previous meeting** – 21 July 2016. These were ADOPTED and signed.
5. **Public Forum** –
  - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
  - 4.2. Ward Councillor – Report in CIS NOTED. Update NOTED: Congratulations on referendum result.
  - 4.3. Local Residents – Problem of aircraft flying low over parish, parishioner contacted Shobdon and advised that military. Question re should public notice board have disclaimer, also disclaimer in car parks about damage to cars – Clerk INSTRUCTED to contact insurers for advice. Thanks NOTED to Richard Kirby, Maryan Hanson, Caroline Marsden, the Clerk and parish council for work on Neighbourhood Development Plan.
6. **Financial Procedures** – The balance of the current account stands at £16,864.53, as at 12 August 2016. The following payments (excluding VAT) were AGREED and income NOTED:
  - 6.1. B Woodcock, Website build, £1,000, C/N 100677 – Paid 16/8/16 under Clerk’s delegated powers
  - 6.2. Hitrees, Lengthsman and Dovecot turfing, £795, C/N 100678
  - 6.3. Kew Landscape Gardening Services, Churchyard mowing, £130, C/N 100679
  - 6.4. Richard Mills, Lengthsman and Village Hall, £417, C/N 100681
  - 6.5. Leominster Community Resource Centre, Magazine printing, £152.70, C/N 100682
  - 6.6. J Knight, Bus shelter cleaning, £30, C/N 100683
  - 6.7. B Woodcock, Website domain name and hosting, £54.64, C/N 100684
  - 6.8. G Dyer, Tarmac for Village Hall, £263.20, C/N 100685
  - 6.9. S Hall, Mole control, £30, C/N 100686
  - 6.10. Alison Sutton, Extra hours and expenses, £1,028.40, C/N 100687
  - 6.11. HMRC, PAYE and NIC on behalf of Clerk, £282.40, C/N 100688
  - 6.12. Income from website sponsorship, £700
  - 6.13. Income from parish magazine advertising, £62
  - 6.14. Income from Eardisland in Bloom, Donation for Dovecote turfing, £490
7. **Neighbourhood Development Plan (NDP)** –
  - 7.1. Report NOTED. Large (86.3%) majority in favour, of those who voted (43.19% turnout). NOTED that parish council now and in future needs to ensure development meets criteria in Plan. Clerk INSTRUCTED to put thanks in next magazine. Agreed social event for those involved, self-funded, Clerk INSTRUCTED to arrange with Cllr Kirby. Problems with parishioners not on electoral register and complaints about presiding officer NOTED, Clerk INSTRUCTED to email Elections Department.

**8. Parish Reports and Issues –**

- 8.1. Lengthsman Scheme – Report in CIS NOTED. Empty sandbags, Clerk INSTRUCTED to order 150, arrange sandbag collection morning from Village Hall. Lengthsman – Drains through village and Lower Hardwick, white lines, footpath from church to hall week commencing 17 October.
- 8.2. Footpath Officers – No report. Site visit for ED1B 10.00 Thursday 29 September NOTED. 2 self-closing gates delivered, Clerk INSTRUCTED to contact Balfour Beatty.
- 8.3. Eardisland in Bloom – Report in CIS NOTED. Update NOTED: Some benches in very poor state, RESOLVED to pay for refurbishment, Clerk INSTRUCTED to provide cash for Cllr Milchard and ask for sponsorship for new benches in next magazine.
- 8.4. Play area – Report in CIS NOTED. Update NOTED: Plastic matting under zipwire considered, RESOLVED not to install due to health and safety risks of heels catching in it.
- 8.5. Eardisland Village Hall Improvement Plan – Report NOTED: Grant applications in process, management committee undertaking questionnaire for evidence of need, Clerk obtaining quotes for work.
- 8.6. Village drainage, flooding relief – Report in CIS NOTED. RESOLVED to submit list of 65 properties without threshold levels and 9 datum points within flood plain, Clerk INSTRUCTED to send to Steve Hodges with draft householder letter.
- 8.7. Defibrillator – Report in CIS NOTED.
- 8.8. Parish website – Report in CIS NOTED. Update NOTED: Clerk INSTRUCTED to include links to page on site/document in Mailchimp alerts.
- 8.9. Eardisland leaflet – RESOLVED that Cllr Milchard will lead work, approach Barry Freeman and Patricia Gill for help. Clerk INSTRUCTED to contact Orphans Press re artwork and send list of previous sponsors.
- 8.10. Training requirements – Clerk INSTRUCTED to contact Cllr Lowe with dates in spring when available.
- 8.11. A44 meeting with Monkland PC and others – Report circulated previously NOTED.

**9. Planning Applications –**

- 9.1. P162840/K, The Manor House, Eardisland, HR6 9BN – Pollard Horse Chestnut tree – RESOLVED to support.
- 9.2. NOTED P162410/K, Church Cottage, Eardisland, HR6 9BP – Fell spruce tree – Supported 9/8/16 using Clerk's delegated powers under the Minor Planning Matters Policy.
- 9.3. NOTED P162504/K, Arrow Cottage, Eardisland, HR6 9BT – Works to various trees – Supported 16/8/16 using Clerk's delegated powers under the Minor Planning Matters Policy.
- 9.4. NOTED P152779/F, Land adjoining Orchard Farm, Eardisland – Proposed construction of 5 no dwellings with garages. Formation of new access and private drive and close existing. Demolition of outbuilding, steel framed barn, wind tunnel and greenhouse – Refused as unsustainable as contrary to policies in the Eardisland NDP, Herefordshire Council's Core Strategy and the National Planning Policy Framework.
- 9.5. NOTED P161724/F, Ruscote, Eardisland, HR6 9BE – New vehicular access – Approved with conditions.
- 9.6. NOTED P161827/K, The Granary, Eardisland, HR6 9BU – Works to various trees – Approved.
- 9.7. NOTED P162478/PA7, Home Farm, Eardisland, HR6 9DN – Application for prior notification of agricultural development - proposed building – Planning permission required.

**10. Response to bus consultation –** Report in CIS NOTED. RESOLVED that Cllr Thompson and Clerk to make response for council.

**11. New Standards Procedure –** Draft document NOTED.

**12. Implications of Herefordshire Council's draft budget –** Effect on Lengthsman scheme funding NOTED.

**13. Dates for PC meetings and parish magazine publication dates 2017 –** Report in CIS NOTED, date for May PC changed. Dates NOTED: 5 January, 16 February, 16 March, 27 April, 18 May, 22 June, 20 July, 14 September, 26 October, 23 November.

- 14. **Date for Financial Advisory Working Group meeting** – Date AGREED 6 October at 2.00 pm in Village Hall, Clerk INSTRUCTED to book.
- 15. **Implications of Clerk’s CiLCA qualification & adoption of General Power of Competence** – Report in CIS NOTED. RESOLVED to increase Clerk’s pay to spinal point 18 with immediate effect.
- 16. **Correspondence** – Correspondence in CIS NOTED.
- 17. **Matters for the next agenda or action under Clerk’s delegated powers** –  
Next agenda:
  - Co-option for another councillor
  - Date for next walk-round of riverClerk’s action:
  - Agreement to parking on recreation ground for Twinning Event 28 May 2017.
- 18. **Date of next meeting** – 27 October 2016 at 7.30 pm.

This meeting was declared closed at 9.18 pm.

**SIGNED**.....  
(Maryan Hanson, Chairman)

**DATE**.....