

## EARDISLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Thursday 27 October 2016 at 7.30 pm  
in Eardisland Village Hall

**Present:** Cllrs Maryan Hanson (Chairman), Phil Milchard, David Weir, Hugh Lowe and Richard Kirby.

**In Attendance:** Parish Clerk Alison Sutton; Ward Cllr Roger Phillips; and 4 members of public.

1. **Apologies of absence** – Cllr Edwin Thompson; Footpath Officers Sue Wallis and Jo Watson; Tree Warden Diana Palmer
2. **Co-option of new councillors** – No parishioner stood for co-option.
3. **Declarations of interest** – Disclosable Pecuniary Interest DECLARED by Cllr Maryan Hanson re item 9.1 and Cllr Richard Kirby re item 6.4.
4. **Minutes of the previous meeting** – 15 September 2016. These were ADOPTED and signed.
5. **Public Forum** –
  - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
  - 4.2. Ward Councillor – Report in CIS NOTED. Update NOTED: Recent meeting of Arrow Ward Clerks; PC needs to identify priorities by end of November for public realm asset list next year, Herefordshire Council (HC) budget reduced but applying for Challenge funding; bus consultation and HC budget consultation results being considered; court award to HC of £9million from Amey – appeal still possible, hoped will be spent on roads; phosphates in River Lugg, Welsh Water upgrading Lyonshall sewerage system.
  - 4.3. Local Residents – NOTED response from insurers re disclaimers not required for public notice board and car parks. Clerk INSTRUCTED to add notice boards to next agenda re regular checking and to place notice in bus shelter re no other notices.
6. **Financial Procedures** – The balance of the current account stands at £24,564.35, as at 13 September 2016. The following payments (excluding VAT) were AGREED and income NOTED. RESOLVED to make virements of £105 from Contingency expenditure line to Website expenditure line and £50 from Contingency expenditure line to Audit expenditure line. Report from External Auditor NOTED:
  - 6.1. Leominster Community Resource Centre, Magazine printing, £165.40, C/N 100689 – Paid 6/10/16 under Clerk’s delegated powers
  - 6.2. Hitrees, Lengthsman, £580, C/N 100690
  - 6.3. Richard Mills, Lengthsman, £157.75, C/N 100691
  - 6.4. R Kirby, Expenses, £47.20, C/N 100692
  - 6.5. Income from parish magazine advertising, £112
  - 6.6. Income from Herefordshire Council, Precept part 2, £12,704
  - 6.7. Income from Herefordshire Council, Lengthsman Q1 refund, £639.75
7. **Neighbourhood Development Plan (NDP)** –
  - 7.1. Report in CIS NOTED.
8. **Parish Reports and Issues** –
  - 8.1. Lengthsman Scheme – Report in CIS NOTED. Defects identified on drive-round NOTED. AGREED to accept quote from Richard Mills for hedge trimming, Clerk INSTRUCTED to thank Keith Stevens for quote; Cllr Lowe to cut back trees so access to hedge from bowling club to kissing gate, Clerk INSTUCTED to add to Richard Mills’ hedge trimming. Clerk INSTRUCTED to check drains in Lower Hardwick jetted and arrange Hitrees to clear ditch after hedges trimmed.
  - 8.2. Footpath Officers – Report in CIS NOTED. NOTED scalplings now down on ED1B, Cllr Weir will install kissing gate.
  - 8.3. Eardisland in Bloom – Report in CIS NOTED.

- 8.4. Play area – Report in CIS NOTED.
- 8.5. Eardisland Village Hall Improvement Plan – Report NOTED: Clerk obtaining quotes for work.
- 8.6. Village drainage, flooding relief – 20 January 2017 at 10.00 AGREED as date for next walk-round of river.
- 8.7. Defibrillator – Report in CIS NOTED.
- 8.8. Parish website – Report in CIS NOTED.
- 8.9. Parish leaflet – NOTED Cllr Milchard working with Barry Freeman to get draft prepared.
- 8.10. SID deployment – Clerk INSTRUCTED to arrange deployment December and February if possible, add to February agenda and contact local Clerks re sharing their device. RESOLVED to pay invoice for installation of base.
- 8.11. Resurfacing asset priorities – AGREED priority as Church Road from The Cross to start of village hall carpark, Clerk INSTRUCTED to email Ward Cllr.
- 8.12. The Cross Inn – NOTED that items removed from property and left on carpark now removed.

**9. Planning Applications –**

- 9.1. P162741/F, Home Farm, Eardisland, HR6 9DN – Steel framed monopitch building to cover an existing sheep handling unit – RESOLVED to support.
- 9.2. NOTED P162410/K, Church Cottage, Eardisland, HR6 9BP – Fell spruce tree – Approved
- 9.3. NOTED P162661/PA7, Grove House, Monkland, Leominster, HR6 9DF – Proposed steel portal framed building - side extension – Prior approval not required
- 9.4. NOTED P162504/K, Arrow Cottage, Eardisland, HR6 9BT – Works to various trees – Approved

**10. Recommendations of Financial Advisory Working Party re budget and precept. Consultation with parishioners –**

Contents of report from Working Party NOTED: Reduction in money from Herefordshire Council for Lengthsman, reduce Lengthsman budget, rely on volunteer hours from Cllrs/parishioners for some work; reduce S137 budget, no funding for extra projects; take £1000 from Maintenance budget for Planning contingency. With reductions above and some increases, keep precept as this year. AGREED to put consultation with draft budget in November magazine.

**11. Proposed parliamentary constituency boundary –** Draft document NOTED.

**12. Response to Dept. Communities and Local Government re capping of PC precepts –** Clerk INSTRUCTED to send response.

**13. Correspondence –** Correspondence in CIS NOTED.

**14. Matters for the next agenda or action under Clerk’s delegated powers –**

Next agenda:

- Co-option for another councillor
- Neighbour issues
- Notice boards

Clerk’s action:

- November magazine – ask for donations of benches
- Pay SID base installation invoice
- Pay Numbers Plus and auditor if invoiced soon.

**15. Date of next meeting –** 24 November 2016 at 7.30 pm.

This meeting was declared closed at 9.02 pm.

**SIGNED**.....  
(Maryan Hanson, Chairman)

**DATE**.....