

**EARDISLAND PARISH COUNCIL**

**DRAFT Minutes** of the Meeting of the Parish Council held on  
Thursday 15 February 2018 at 7.30 pm  
in Eardisland Village Hall

**Present:** Cllrs Maryan Hanson (Chairman), Richard Kirby, Merry Albright, David Weir and Phil Milchard.

**In Attendance:** Ward Cllr Roger Phillips; Parish Clerk Alison Sutton; and 7 members of public.

1. **Apologies of absence** – Cllr Hugh Lowe; Footpath Officers Sue Wallis and Jo Watson.
2. **Declarations of interest** – Cllr Merry Albright DECLARED a Disclosable Pecuniary Interest in item 7.2 and left the meeting while the item was considered.
3. **Minutes of the previous meetings** – 11 January and 25 January 2018. These were ADOPTED and signed.
4. **Public Forum** –
  - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
  - 4.2. Ward Councillor – Report in the CIS NOTED. Update: Met with residents re gritter lorry damage; waiting for resurfacing programme to be released; consideration of speed limit reduction on A44 still in progress; Hardwick Farm storage units approved; mobile post office in local village reducing hours.
  - 4.3. Local Residents – Business notices on parish board – NOTED policy is only businesses using village hall allowed to advertise.
  - 4.4. Discussion with Manager of Shobdon Airfield – NOTED blue and white helicopters circling church and village probably military; manager will speak to military on Council’s behalf and check with Tiger Helicopters to confirm complying with noise abatement zone.
  - 4.5. Discussion with Tina Wood re Community Housing Fund – NOTED can apply for funds to do feasibility study on options for work on or replacement of village hall combined with community housing, deadline to submit application 3 March. Various housing options NOTED: social rent, affordable rent at 80% of open market rent – both via housing association/local authority; intermediate rent – private at level of local authority rent; private open market rent though housing association; discounted market purchase; shared equity – 80% max. open market value, 20% back to local authority on sale; starter homes no longer required.
5. **Financial Procedures** – The balance of the current account stands at £32,381.73, as at 12 January 2018. The following payments (excluding VAT) were AGREED and income NOTED:
  - 5.1. Community Heartbeat Trust, Emergency telephone, £52, C/N100799 – Paid 7/12/18 under Clerk’s delegated powers
  - 5.2. Ian Ceney, Structural report on EVH, £825, C/N 100805 – Paid 11/1/18 under Clerk’s delegated powers
  - 5.3. The Whitley Printing Co, Eardisland Memorial Walks, £96, C/N 100806 – Paid from Heritage Lottery Grant – Paid 11/1/18 under Clerk’s delegated powers
  - 5.4. Leominster Community Resource Centre, Magazine and Who’s Who, £170.70, C/N 100809 – Paid 25/1/18 under Clerk’s delegated powers
  - 5.5. H Vernon, Eardisland Memorial Walks, £10.40, C/N 100810 – Paid from Heritage Lottery Grant
  - 5.6. B Woodcock, Eardisland Memorial Walks, £300, C/N 100811 – Paid from Heritage Lottery Grant
  - 5.7. Mortimers Cross Building Supplies, Eardisland Memorial Walks, £147.63, C/N 100812 – Paid from Heritage Lottery Grant
  - 5.8. SignRite, Warning signs for EVH car park, £68, C/N 100813
  - 5.9. Roundabout Stationery, PC office supplies, £8.32, C/N 100814
  - 5.10. HALC, Subscription 2018-19, £353.15, C/N 100815
  - 5.11. Eardisland Village Hall, PC and S137 hall hire, £50, C/N 100816
  - 5.12. Hitrees, Lengthsman, £88, C/N 100817
  - 5.13. Income from parish magazine advertising, £45

## 6. Parish Reports and Issues –

- 6.1. Lengthsman Scheme – Report in CIS NOTED. Clerk INSTRUCTED to: arrange for clearing of edges of village hall car park, particularly end nearest road; send Annual Maintenance Plan for Lengthsman Scheme 2018-19 as draft with one amendment.
- 6.2. Footpath Officers – No report.
- 6.3. Eardisland Memorial Walks Project – Report NOTED: Kissing gate installed on ED7.
- 6.4. Play area – Report NOTED: Board on climbing frame slippery, Cllrs Weir and Albright to assess; post on swing need replacing in next few years. Clerk INSTRUCTED to: arrange annual inspection; contact Fawns re previous inspection report.
- 6.5. Parish magazine thanks – Clerk INSTRUCTED to send letters of thanks to editor and advertising manager for all their hard work.
- 6.6. Eardisland Village Hall Improvement Plan – Report NOTED: Management Committee content for council to lead on next steps. RESOLVED to apply for funding for feasibility study; Cllrs Kirby, Albright and Connop, the Clerk and member of EVHMC meet 1.30 pm Monday 26 February to draft application form.
- 6.7. Replacement rubbish bins – Report in CIS NOTED. Offer from Border Oak to make and donate bins NOTED and accepted with thanks.
- 6.8. Signage on Broome Lane – RESOLVED to put sign as draft by entrance to Folly Farm. Clerk INSTRUCTED to action.
- 6.9. EVH car park issues including overnight parking – AGREED that EVH secretary will inform owners of vehicles parked overnight when large event in hall so vehicles can be moved to allow room for people attending event. Cllr Connop investigate if improvement can be made to parking area surface.
- 6.10. Update from river walk – Report in CIS NOTED.
- 6.11. Flag raising dates – Report in CIS NOTED. Clerk INSTRUCTED to confirm dates.
- 6.12. River Lugg Internal Drainage Board – Summary of draft bye-laws in CIS NOTED.
- 6.13. Request to collect firewood – Report in CIS NOTED. Clerk INSTRUCTED to respond that wood on private land and applicant should approach landowner for permission to take wood.
- 6.14. Request to use recreation ground for dog agility classes – Report in CIS NOTED. Clerk INSTRUCTED to clarify length of sessions to ensure recreation ground not out of use too long at weekends, check Public Liability cover and inform that must book hall for full length of session on recreation ground.

## 7. Planning Applications –

- 7.1. P174648/F, Shobdon Farm, Shobdon Airfield, HR6 9WD – Proposed erection of a gate house to serve existing poultry unit – RESOLVED to support and comment as follows: As other parishes more affected by issues at Shobdon, council expects neighbouring councils will be formally consulted on this and other applications at Shobdon site.
- 7.2. P180190/F, White Swan, Eardisland, HR6 9BD – Proposed bed and breakfast accommodation comprising of 6 en-suite bedrooms within a detached weatherboard annex – RESOLVED to support and comment as follows: The application conforms to policies E1, E15, E16 and E17 of the Eardisland Neighbourhood Development Plan. Council requests following conditions - a) no construction work to be undertaken at weekends and hours of weekday work to be restricted to 8.00 am to 6.00 pm to ensure amenity of neighbouring properties and b) sewage and foul water arrangements to be clarified and agreed before commencement of any work on the site.
- 7.3. P180523/K, 5 Green Elms, Eardisland, HR6 9BL – Fell conifer tree – RESOLVED to support.
- 7.4. NOTED P173997/FH, 1 Arrow Barns, Eardisland, HR6 9BN – Proposed removal of existing front porch and rear Upvc conservatory. Construction of replacement porch and rear single storey extension – Approved with conditions.
- 7.5. NOTED P172740/F and P172741/L, Hardwick House, Pembridge, HR6 9HE – Proposed change of use of redundant stable barn to family recreation space ancillary to the main dwelling house – Approved with conditions.

## 8. Strategy for future intra-council and external communications – Report in CIS NOTED and AGREED.

**9. Proposal to have separate Annual Parish Meeting** – Report in CIS NOTED. RESOLVED to have separate meeting this year and have consultation re hall.

**10. Correspondence** – Correspondence in CIS NOTED.

**11. Matters for the next agenda or action under Clerk’s delegated powers –**

Next agenda:

- Change of date for AMPC.

Clerk’s action:

- Letter of thanks to Shop Committee for paying Dovecote insurance this year
- Query re Lime Lane – Respond that no knowledge of young people living on Lime Lane but may need planning permission
- Broome Lane – Response from Balfour Beatty NOTED, advise householder to claim for damage
- Lorry carrying muck round Broome Lane corner, advise tenant informed and will action
- Hedge cutting issue on Broome Lane – Response that contacted landowner who advised unlikely to need such a heavy cut in next few years
- Contact HALC to undertake end-of-year internal audit for £150.

**12. Date of next meetings** – Next ordinary meeting Thursday 15 March 2018 at 7.30 pm.

This meeting was declared closed at 9.55 pm.

**SIGNED**.....  
(Chairman)

**DATE**.....