

EARDISLAND PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held on
Thursday 20 July 2017 at 7.30 pm
in Eardisland Village Hall

Present: Cllrs Maryan Hanson (Chairman), Richard Kirby, Merry Albright, Hugh Lowe, Phil Milchard and Edwin Thompson.

In Attendance: Parish Clerk Alison Sutton; Ward Cllr Roger Phillips; and 6 members of public.

1. **Apologies of absence** – Cllr David Weir; Footpath Officers Sue Wallis and Jo Watson.
2. **Declarations of interest** – None declared.
3. **Minutes of the previous meetings** – 22 June and 14 July 2017. These were ADOPTED and signed.
4. **Public Forum** –
 - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
 - 4.2. Ward Councillor – Report NOTED: roads for resurfacing need to be sent to Asset Team - AGREED Church Road/School Lane, Pigmore/Lower Hardwick, as last year; accounts for 2016-17 closed with £300,000 underspend due to mild winter, council debt been rescheduled; Arrow Ward Chairs meeting re Shobdon noise, planning and industrial estate issues, will push for reinstatement of Shobdon Liaison Group; annual fire report out soon, joint control room for fire and police, moves by police commissioner to take over running police being resisted.
 - 4.3. Local Residents – Question re rescheduling debt, NOTED good financial management; NOTED police commissioner’s business case to Home Office being analysed; recreation ground still being used by child’s mechanical vehicle – see 6.8 below.
5. **Financial Procedures** – The balance of the current account stands at £36,046.08, as at 13 June 2017. The following payments (excluding VAT) were AGREED and income NOTED:
 - 5.1. A Phillips, Eardisland Memorial Walks, £45.24, C/N 100751 – Paid 22/6/17 under Clerk’s delegated powers
 - 5.2. R Preece, Mowing, £530, C/N 100752 – Paid 22/6/17 under Clerk’s delegated powers
 - 5.3. Sign It, Sliders for information board, £60, C/N 100753 – Paid 26/6/17 under Clerk’s delegated powers
 - 5.4. Jewson Ltd, Maintenance, £216.62, C/N 100754 – Paid 26/6/17 under Clerk’s delegated powers
 - 5.5. Hitrees, Lengthsman, £123, C/N 100755
 - 5.6. Richard Mills, Lengthsman, £192.75, C/N 100756
 - 5.7. Kew Landscape Gardening Services, Churchyard mowing, £225, C/N 100757
 - 5.8. Income from Western Power wayleave, £7.26
 - 5.9. Income from HMRC, VAT refund for 2016-17, £1,569.82
6. **Parish Reports and Issues** –
 - 6.1. Lengthsman Scheme – Report in CIS NOTED. Clerk INSTRUCTED to: arrange strimming at Hay Bridge round rubbish bin.
 - 6.2. Footpath Officers – No report.
 - 6.3. Eardisland Memorial Walks Project – Report NOTED: 5 walks plotted, temporary guides published; 2 plotted, waiting for temporary guides; first edition guide being prepared; waymarks in place or preparation; liaison with Kingsland and Pembridge Footpath Officers; timber for gates sourced; education link with Kingsland School started; attending Herefordshire Country Fair; continuing guide and waymark work; support local walk on 15 August; solution to grant management appreciated; footpaths mostly in good order.
 - 6.4. Play area – Report NOTED: Repair due to be done shortly.
 - 6.5. Eardisland in Bloom – Report in CIS NOTED. Update: access path to area by Mill Race, RESOLVED to add income line for donations towards project and expenditure line for project to accounts, parish council order items, Clerk INSTRUCTED to action.

- 6.6. Memorial and other benches – Report NOTED: 2 more memorial benches in process by shop, wooden box being made for black bin; shop sponsoring picnic bench on recreation ground, sited on wooden plinth, RESOLVED to site amongst trees on far side by ditch with plinth at ground level to aid mowing.
- 6.7. Eardisland Village Hall Improvement Plan – Report NOTED: 3 grants now awarded, totalling just over £21,000; start date for work 25 October, contractors need access for 6 weeks, will retain water and power to rest of hall and disabled toilet; percentage to pay on confirmation of contract, hall committee check use of Severn Waste grant for staged payments; consultation event results being analysed; self-financed small redecoration being undertaken; still chasing electrical work; Clerk INSTRUCTED to inform insurers, work with committee re article for paper on obtaining funding and to arrange contract.
- 6.8. Signs on recreation ground – Quotes for options for signs NOTED, AGREED to have metal sign re dog fouling, dogs on lead and motorised vehicles. NOTED police and RoSPA advice re use of mini-quad bikes etc on roads, pavements and public places, Clerk INSTRUCTED to put in next magazine and contact police re issue; parishioners advised to contact police if see illegal actions.
- 6.9. Commemoration for Gill Richards – Quote NOTED, Clerk INSTRUCTED to action.
- 6.10. Parking on recreation ground for Craft Fair on 21 October – RESOLVED to allow parking.

7. Planning Applications – None.

8. Letter from agent re Orchard Farm – Letter NOTED. Clerk INSTRUCTED to arrange site visit, NOTED council unable to comment on amended plan until notified that document published on Herefordshire Council's website; AGREED informal discussion with agent at site visit.

9. Letters re pension requirements – NOTED Clerk does not wish to join pension scheme currently but reserves right to request in future.

10. Correspondence – Correspondence in CIS NOTED – encouragement to complete budget consultation online NOTED.

11. Matters for the next agenda or action under Clerk’s delegated powers –

Clerk’s action:

- Pay Eardisland Memorial Walks and website invoices
- Add river walk in November to October agenda
- NOTED shop offering to pay Dovecote insurance as one-off, liaise with shop committee
- Arrange response to tree work application under Minor Planning Matters Policy
- Arrange site visit for Orchard Farm and extra PC meeting ?1 August.

12. Date of next meeting – Thursday 14 September at 7.30 pm; possible extra planning meeting Tuesday 1 August.

This meeting was declared closed at 9.09 pm.

SIGNED.....
(Chairman)

DATE.....