

EARDISLAND PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held on
Thursday 22 June 2017 at 7.30 pm
in Eardisland Village Hall

Present: Cllrs Maryan Hanson (Chairman), Richard Kirby, David Weir, Phil Milchard and Edwin Thompson.

In Attendance: Parish Clerk Alison Sutton; Footpath Officers Sue Wallis and Jo Watson; and 2 members of public.

1. **Apologies of absence** – Cllrs Merry Albright and Hugh Lowe; Ward Cllr Roger Phillips
2. **Declarations of interest** – Cllr Richard Kirby DECLARED a non-pecuniary interest in item 7.1.
3. **Minutes of the previous meeting** – 18 May 2017. These were ADOPTED and signed.
4. **Public Forum** –
 - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
 - 4.2. Ward Councillor – Report in CIS NOTED.
 - 4.3. Local Residents – Issues with hedges and/or brambles on School Lane, Green Elms, by Orchard Farm, West End and Lynch Cottage NOTED, Clerk INSTRUCTED to contact relevant landowners. Question re covenants on village hall, Clerk INSTRUCTED to check documents. White Swan pub – A-boards on pavement restricting access, contents of ashtrays emptied onto pavement and into gutter, blocking drains, Clerk INSTRUCTED to contact Locality Steward. NOTED no determination on The Brouch application. NOTED reasons for refusal of application at Holmleigh. Adverts on road side affecting visibility, NOTED addressed by Locality Steward on regular inspections.
5. **Financial Procedures** – The balance of the current account stands at £36,046.08, as at 13 June 2017. The following payments (excluding VAT) were AGREED and income NOTED:
 - 5.1. Came and Company, Insurance, £781.31, C/N 100737 – Paid 18/5/17 under Clerk’s delegated powers
 - 5.2. National Library of Scotland, Eardisland Memorial Walks project, £44, C/N 100738 – Paid 18/5/17 under Clerk’s delegated powers
 - 5.3. Royal British Legion Industries Ltd, Eardisland Memorial Walks project, £102.12, C/N 10739 – Paid 18/5/17 under Clerk’s delegated powers
 - 5.4. Leominster Community Resource Centre, Magazine, £150.50, C/N 100740 – Paid 18/5/17 under Clerk’s delegated powers
 - 5.5. Kew Landscape Gardening Services, Churchyard mowing, £260, C/N 100741 – Paid 18/5/17 under Clerk’s delegated powers
 - 5.6. Jewson Ltd, Maintenance, £95.28, C/N 100742 – Paid 20/5/17 under Clerk’s delegated powers
 - 5.7. Hugh Vernon, Refund for EMW invoice, £168, C/N 100743 – Paid 3/6/17 under Clerk’s delegated powers
 - 5.8. Information Commissioner, Data registration (cheque at end of April stopped as lost in post), £35, C/N 100744 – Paid 6/6/17 under Clerk’s delegated powers
 - 5.9. Hitrees, Lengthsman, £481, C/N 100745
 - 5.10. Richard Mills, Maintenance, £296, C/N 100746
 - 5.11. J Knight, Bus shelter cleaning, £30, C/N 100747
 - 5.12. Whitley Printing, Eardisland Memorial Walks, £22, C/N 100748
 - 5.13. Alison Sutton, Extra hours and expenses, £332.60, C/N 100749
 - 5.14. HMRC, PAYE and NIC on behalf of Clerk, £208.40, C/N 100750
 - 5.15. Income from parish magazine advertising, £90
 - 5.16. Income from Eardisland Bowling Club, 2016-17 rent, £130

6. Parish Reports and Issues –

- 6.1. Lengthsman Scheme – Report in CIS NOTED. Clerk INSTRUCTED to: arrange strimming of footpath to church, clearing of road between car park and The Cross; report poor state of hedge cutting to Locality Steward.
- 6.2. Footpath Officers – Report NOTED: new gate for ED7 waiting for Cllr Weir to install; complaints re rape crop obstructing ED7 and dangerous stile, FPOs contacted landowner and will check resolved; AGREED FPOs will contact landowners in August to ensure footpaths kept clear when crops sown; community walk planned for ED7 in August.
- 6.3. Eardisland Memorial Walks Project – Report NOTED: open meeting successful with good attendance and positive feedback; project progressing, flyer nearly ready for print, Cllr Milchard and project team member met Pembridge parish council re project. RESOLVED to refund for inks as one-off only. Clerk INSTRUCTED to set up credit at Roundabout Stationery.
- 6.4. Play area – Report NOTED: AGREED Cllrs Thompson and Weir will mend broken equipment with trailer boards.
- 6.5. Eardisland in Bloom – Report in CIS NOTED. Update: Clerk INSTRUCTED to thank Mr and Mrs Preece for grass cutting, NOTED village looking in good order; plans for access path to area by Mill Race and new notice board for Eardisland Memorial Walks Project NOTED and AGREED in principle, costings to later meeting for consideration.
- 6.6. Memorial benches – Report in CIS NOTED. Update: 9 new benches by end of summer; Clerk INSTRUCTED to write and thank all donors, Cllr Milchard to supply contact details; all benches photographed, including fixings, for security.
- 6.7. Eardisland Village Hall Improvement Plan – Report NOTED: Awards for All grant in account shortly, part payment Severn Waste being made, rest on completion, result of Rowntree Trust application awaited; RESOLVED to pay up to £720 for electrical work to meet compliance, AGREED Eardisland Village Hall Management Committee pay for equipment to be moved and boxed in, arrange further quotes and discuss at its own meeting.
- 6.8. Dog fouling – Report in CIS NOTED. RESOLVED to have policy and place signs ‘All dogs to be kept on a lead on Recreation Ground’, Clerk INSTRUCTED to get quote for A3 signs x4 from SignRite.
- 6.9. Commemoration for Gill Richards – Report in CIS NOTED. Clerk INSTRUCTED to get quote for sign ‘In recognition of the long-standing contribution to the parish and village hall by...’ with date of birth and death. Clerk INSTRUCTED to check whether Gill or Gillian preferred by family.
- 6.10. Unauthorised access to private land – Report NOTED: unauthorised gate onto land behind Green Elms, landowner approaching relevant parishioner, concern that good will of landowner re permitted path affected.

7. Planning Applications –

- 7.1. P170921/FH, Arrow Lea, Eardisland, HR6 9BU – Proposed rear extension to form utility room – RESOLVED to support as application conforms to policy E1 of Eardisland NDP.
- 7.2. P172046, Land east of Shobdon Poultry Farm, Shobdon Airfield, Shobdon, HR6 9NR – Erection of knowledge transfer and training centre, two poultry units, six feed bins and associated development on land at Shobdon Airfield – RESOLVED to defer until site visit and extra meeting, Clerk INSTRUCTED to arrange for 14 July.
- 7.3. NOTED P171090/FH and P171092/L, Arrow Lawn, Broome Lane, Eardisland, HR6 9BS – Proposed erection of a garden shed – Approved with conditions
- 7.4. NOTED P170956/FH, Homeleigh, Eardisland, HR6 9BN – Proposed alterations and extensions – Refused
- 7.5. NOTED P171560/K, Orchard Cottage, Eardisland HR6 9BJ – Topping row of evergreen trees down to 6m height – Works can proceed

8. **Adoption of new Code of Conduct** – Report in CIS NOTED. RESOLVED to defer adoption of new Code at present.

9. **Additional signatory for bank account** – RESOLVED to add Cllr Albright as signatory.

10. **Correspondence** – Correspondence in CIS NOTED.

11. Matters for the next agenda or action under Clerk’s delegated powers –

Clerk’s action:

- Pay R Preece, Eardisland Memorial Walks refund and Sign It invoice
- Arrange date with Cllr Kirby for threshold level paperwork
- Change date of September meeting to 14 September – Cllr Kirby’s apologies given.

12. Date of next meeting – Routine meeting Thursday 20 July at 7.30 pm and extra planning meeting Friday 14 July at 5.00 pm following site visit.

This meeting was declared closed at 9.48 pm.

SIGNED.....
(Chairman)

DATE.....