

EARDISLAND PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held on
Thursday 23 November 2017 at 7.30 pm
in Eardisland Village Hall

Present: Cllrs Maryan Hanson (Chairman), Richard Kirby, Merry Albright, David Weir and Phil Milchard.

In Attendance: Parish Clerk Alison Sutton; and 3 members of public.

1. **Apologies of absence** – Cllr Hugh Lowe; Ward Cllr Roger Phillips; Footpath Officers Sue Wallis and Jo Watson.
2. **Declarations of interest** – Cllr Merry Albright DECLARED a Non-Disclosable Pecuniary Interest in items 9.1 and 9.4.
3. **Vacancy for councillor** – NOTED election not requested by parishioners so Council can co-opt. Clerk INSTRUCTED to advertise co-option vacancy on website and boards, any volunteer to be asked to speak for 2 mins at meeting in January.
4. **Minutes of the previous meeting** – 26 October 2017. These were ADOPTED and signed.
5. **Public Forum** –
 - 5.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
 - 5.2. Ward Councillor – Report in the CIS NOTED.
 - 5.3. Local Residents – Concern about Kingsland Parish Council’s plans re HGVs, Clerk INSTRUCTED to contact Kingsland Clerk and request Eardisland Parish Council is part of consultation. NOTED thanks for letter re threshold level.
6. **Financial Procedures** – The balance of the current account stands at £53,998.56, as at 13 November 2017. The following payments (excluding VAT) were AGREED and income NOTED. Clerk INSTRUCTED to note in minutes and future agendas that Eardisland Memorial Walks payments from Heritage Lottery Grant:
 - 6.1. Kew Landscape Gardening Services, Churchyard mowing, £325, C/N 100778
 - 6.2. Mortimers Cross Building Supplies, Eardisland Memorial Walks, £187.56, C/N 100779 – Paid from Heritage Lottery Grant
 - 6.3. Grant Thornton, Audit fee, £200, C/N 100780
 - 6.4. Richard Mills, Maintenance, £103.50, C/N 100781
 - 6.5. Richard Mills, Lengthsman, £322.50, C/N 100781
 - 6.6. Hitrees, Lengthsman, £408, C/N 100782
 - 6.7. National Library of Scotland, Eardisland Memorial Walks, £66, C/N 100783 – Paid from Heritage Lottery Grant
 - 6.8. Whitley Printing, Eardisland Memorial Walks, £110, C/N 100784 – Paid from Heritage Lottery Grant
 - 6.9. Roundabout Stationery, Eardisland Memorial Walks, £11.67, C/N 100785 – Paid from Heritage Lottery Grant
 - 6.10. Ben Woodcock, Eardisland Memorial Walks, £1,713.56, C/N 100786 – Paid from Heritage Lottery Grant
 - 6.11. Hugh Vernon, Eardisland Memorial Walks, £64.98 (inc. VAT), C/N 100787 – Paid from Heritage Lottery Grant
 - 6.12. Graham Madeley, Eardisland Memorial Walks, £7.98 (inc. VAT), C/N 100788 – Paid from Heritage Lottery Grant
 - 6.13. Income from Herefordshire Council, Refund Q1 and Q2 Lengthsman scheme, £378
 - 6.14. Income from magazine advertising, £13

- 7. Report of Financial Advisory Working Group, draft budget and precept requirement for 2018-19**
– RESOLVED to adopt the draft budget of £26,340 and precept requirement of £25,408 as current year. Clerk INSTRUCTED to submit precept requirement to Herefordshire Council.
- 8. Parish Reports and Issues –**
- 8.1. Lengthsman Scheme – Report in CIS NOTED. Clerk INSTRUCTED to: cleaning of drain tops and grips; inform Locality Steward of name of landowner on Pigmore Lane.
 - 8.2. Footpath Officers – Report in CIS NOTED.
 - 8.3. Eardisland Memorial Walks Project – Report NOTED: Official opening new gate on ED1A (Warren Peter Clowes Walk) on 31 October very successful. Next gate to be installed at end of Play area – Report NOTED: All in order. Clerk INSTRUCTED to put in next magazine that parishioners should contact Cllr Albright if they notice any problems.
 - 8.4. Eardisland in Bloom – Report in CIS NOTED. Thanks to group members for making the parish look so good NOTED.
 - 8.5. Eardisland Village Hall Improvement Plan – Report in CIS NOTED. RESOLVED that, as landlord, no reason that proposed work could not be undertaken, subject to funding and planning consent for external work. Clerk INSTRUCTED to: arrange Structural Engineer to survey re need for underpinning of kitchen extension and possible plans for work on hall; contact AC Electrics re PIR light. Cllr Albright to send Clerk specification for structural survey.
 - 8.6. Village entry gates and roundels – Report in CIS NOTED. AGREED to defer further consideration until implications of new Community Commissioning scheme known.
 - 8.7. The Brouch – Report in CIS NOTED. Clerk INSTRUCTED to send further letter asking for date when rubble will be removed.
 - 8.8. Rubbish bins – NOTED wooden containers for bins need replacing. Clerk INSTRUCTED to obtain quote from Posh Sheds for replacements.
 - 8.9. Bank overgrowth at river bridge – Clerk INSTRUCTED to contact Environment Agency re cutting back of bank, copy Land Drainage engineers.
- 9. Planning Applications –**
- 9.1. P173869/FH, Twyford, Pembridge, HR6 9JY – Proposed single story rear extension – RESOLVED to support.
 - 9.2. P172046/F, Land east of Shobdon Poultry Farm, Shobdon Airfield, Shobdon, HR6 9NR – Erection of knowledge transfer and training centre, two poultry units, six feed bins and associated development on land at Shobdon Airfield – Additional documents – RESOLVED to comment that further response should be made by neighbouring parishes, as they are more affected by this application than Eardisland.
 - 9.3. P173956/F, Hanger Poultry Farm, Shobdon Airfield, HR6 9NR – Alterations to existing poultry site namely: demolition and rebuilding of one poultry unit, demolition and erection of new gate house and new access track – RESOLVED to defer response until extra meeting.
 - 9.4. P174141/PA7, Folley Farm, Eardisland, HR6 9BS – Application for prior notification of agricultural or forestry development - proposed building – Steel framed side extension to existing building for the use of storage – RESOLVED to support.
 - 9.5. NOTED P170070/F, Land at The Brouch, Burton Court Lane, Eardisland – Erection of four detached self-build dwellings with detached garages and associated infrastructure – Refused
- 10. Questionnaire re litter** – Clerk INSTRUCTED to respond as agreed.
- 11. Response to pre-submission consultation on Gypsy and Travellers' DPD** – Report in CIS NOTED.
- 12. Payment of Clerk's quarterly payment and expenses in December** – Report in CIS NOTED. RESOLVED to pay in December as owed under contract.
- 13. Correspondence** – Correspondence in CIS NOTED.
- 14. Matters for the next agenda or action under Clerk's delegated powers –**
Clerk's action:
- Arrange extra meeting for planning

- Meeting re poppies installation.

15. Date of next meetings – Extra meeting for planning Thursday 7 December 2017. Next ordinary meeting Thursday 11 January 2018.

This meeting was declared closed at 9.15 pm.

SIGNED.....
(Chairman)

DATE.....