

EARDISLAND PARISH COUNCIL

DRAFT Minutes of the Meeting of the Parish Council held on
Thursday 20 July 2017 at 7.30 pm
in Eardisland Village Hall

Present: Cllrs Maryan Hanson (Chairman), Richard Kirby, Merry Albright, Hugh Lowe, Phil Milchard and David Weir.

In Attendance: Parish Clerk Alison Sutton; and 2 members of public.

1. **Apologies of absence** – Resignation today of Cllr Edwin Thompson NOTED; Ward Cllr Roger Phillips; Footpath Officers Sue Wallis and Jo Watson.
2. **Declarations of interest** – None declared.
3. **Minutes of the previous meetings** – 20 July, 1 August and 29 August 2017. These were ADOPTED and signed.
4. **Public Forum** –
 - 4.1. West Mercia Police – Report in the Clerk’s Information Sheet (CIS) NOTED.
 - 4.2. Ward Councillor – Report in the CIS NOTED.
 - 4.3. Local Residents – Multiple burglaries in Pembridge this week NOTED; concrete block in ditch opposite Dump Lane, AGREED Cllr Lowe will remove; bins at Hay Bridge and by AA box full, Clerk INSTRUCTED to report; NOTED income for magazine may be for 1-6 issues, expenditure is latest edition.
5. **Financial Procedures** – The balance of the current account stands at £42,935.46, as at 13 September 2017. The following payments (excluding VAT) were AGREED and income NOTED. Conclusion of External Audit and current public consultation period NOTED:
 - 5.1. Royal British Legion Industries Ltd, Eardisland Memorial Walks, £401.65, C/N 100764 – Paid 29/8/17 under Clerk’s delegated powers
 - 5.2. Hitrees, Lengthsman, £47.50, C/N 100765 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.3. J Knight, Bus shelter cleaning, £30, C/N 100766 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.4. Mrs F White, Playground Annual Inspection, £58.60, C/N 100767 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.5. C Wilson, Signs and memorial plaque, £253, C/N 100768 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.6. Jewson Ltd, New path, £328.61, C/N 100769 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.7. Alison Sutton, Extra hours and expenses, £137.19, C/N 100770 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.8. HMRC, PAYE and NIC paid on behalf of Clerk, £175.60, C/N 100771 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.9. B Woodcock, Website hosting, £48.70, C/N 100772 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.10. Eardisland Village Hall, Room hire and S137, £210, C/N 100773 – Paid 14/9/17 under Clerk’s delegated powers
 - 5.11. Jewson Ltd, New path, £40.77, C/N 100774
 - 5.12. Leominster Community Resource Centre, Parish magazine, £146.50, C/N 100775
 - 5.13. Income from parish magazine advertising, £123
 - 5.14. Income from Herefordshire Council, part 2 precept, £12,704
6. **Parish Reports and Issues** –
 - 6.1. Lengthsman Scheme – Report in CIS NOTED. Clerk INSTRUCTED to: cleaning of white lines, drain tops, vegetation around salt bins and clear out Lyme Lane ditch. Clerk INSTRUCTED to on drive-round that check grips will be cut.

- 6.2. Footpath Officers – Report in CIS NOTED. Update: report re ED1B NOTED. AGREED siting of possible new fingerposts/markers to be considered on drive-round.
- 6.3. Eardisland Memorial Walks Project – Report NOTED: 8 guides published, 6 paths waymarked; by end of December 13 paths will be arranged and waymarked; contact made with local parish councils and Parish Footpath Officers where paths cross boundaries; request for PC to open account or arrange direct invoicing with Good Brothers, Mortimers Cross, Clerk INSTRUCTED to action; may need similar arrangement with other companies; website instead of app, agreed with heritage Lottery Fund to reassign funds within grant.
- 6.4. Play area – Report NOTED: 3 mole traps taken, RESOLVED to reimburse contractor, Clerk INSTRUCTED to note in parish magazine that illegal as theft. Play Inspection Report, Clerk INSTRUCTED to: send to Fawns, ask for response to defects raised; contact inspection company, ask if items mandatory or advisory.
- 6.5. Eardisland in Bloom and Memorial Benches – Report in CIS NOTED. Update: Bin in bus stop broken, NOTED EIB will mend.
- 6.6. Maintenance of Mary Johnson's land – RESOLVED to continue mowing as part of parish maintenance. Clerk INSTRUCTED to contact executors re hedge cutting, offer Lengthsman to action and invoice.
- 6.7. Hedges around war memorial and village hall car parks and Green Lane – Quotes from Hitrees NOTED. AGREED Cllr Lowe to cut back round village hall car park. Clerk INSTRUCTED to arrange quotes for other 2 areas from Richard Mills.
- 6.8. Eardisland Village Hall Improvement Plan – Report NOTED: Refurbishment of toilets starts on 25 October.

7. Planning Applications –

- 7.1. NOTED P172228/K, Homeleigh, Eardisland, HR6 9BN – Re-submission for proposed alterations and extensions after refusal of planning application 170956 dated 19th May 2017 – Approved with conditions
- 7.2. NOTED P173176/K, Knapp House, Eardisland, HR6 9BD – Remove two trunks of multi trunked Cupressus – Supported under Minor Planning Matters Policy
- 7.3. NOTED P172614/K, Court House, Eardisland, HR6 9BW – Re-pollard 5 poplar trees – Works can proceed
- 7.4. NOTED P164134/F, Land adjoining Orchard Farm, Eardisland, HR6 9BJ – Proposed pair of semi-detached cottages with parking. Demolition of outbuilding. New access road – Amended plan – Application withdrawn
- 7.5. NOTED P172764/K, The Nutshell, 5 Church Road, Eardisland, HR6 9BP – Fell Ash and Fir trees – Works can proceed
- 7.6. NOTED P172678/F, Twyford Farm, Pembridge, HR6 9JY – Proposed agricultural portal frame infill building and an isolation building – Approved with conditions

8. Response to the Waste and Minerals consultation – AGREED no response.

9. Request from Age UK for a donation – RESOLVED not to give a donation.

10. New Data protection legislation and management of implementation process – Clerk INSTRUCTED to use free place to attend HALC training session and report back to council.

11. Events for consultation by Herefordshire Clinical Commissioning Group – Report in CIS NOTED.

12. Letter from North Herefordshire Conservative Association – Clerk INSTRUCTED to decline invitation.

13. Suggested dates for magazine 2018 – Report in CIS NOTED, dates AGREED.

14. Date for Financial Advisory Working Group – Monday 6 November at 10.00.

15. Correspondence – Correspondence in CIS NOTED.

16. Matters for the next agenda or action under Clerk’s delegated powers –

Next agenda:

- Village entry – cost of gates and roundels.

Clerk’s action:

- Inform Herefordshire of vacancy
- Obtain costs for village entry as above
- Forward information on Village Assets seminar to EVHMC
- Request Ward Cllr to check progress on The Brouch application and currently sited caravans
- Write to landowners at The Brouch re rubble affecting flood plain, action within 2 wks
- Contact River Lugg Internal Drainage Board and Environment Agency if rubble not moved, as above
- Actions as above.

17. Date of next meeting – Thursday 26 October 2017.

This meeting was declared closed at 9.09 pm.

SIGNED.....
(Chairman)

DATE.....