

## **Eardisland Parish Council**

**You are hereby summoned to attend an extra meeting of the Parish Council on  
Thursday 7 June 2018 at 7.30 pm in Eardisland Village Hall**

### **Agenda**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. Public Forum** – To receive comments/views from local residents
  - 3.1. Local Residents – As per Standing Orders - At Chairman's discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins. per person per item is allowed. Item is not for comment on parish council discussions or decisions
- 4. To consider the Internal Audit for 2017-18**
  - 4.1. Proposal to note Internal Audit report and recommended response to Annual Governance Statements
  - 4.2. Proposal to adopt recommendations of Financial Advisory Working Group and adopt documents dated May 2018 – Financial Risk Assessment and Asset Register
- 5. Annual Return for 2017-18**
  - 5.1. Proposal to adopt Annual Governance Statements
  - 5.2. Proposal to adopt Accounting Statements
- 6. Planning Applications** –
  - 6.1. To note P181361/K, The Bungalow, Eardisland, HR69BN – Proposed works to Ash tree (T1) – fell because of excessive shading and it is progressively leaning towards parking area – Works allowed
- 7. Financial Procedures** – To consider the following payments and receipts against the budget:
  - 7.1. eUKhost Ltd, Website domain name, £125 (inc. £20.83 VAT) – Paid 23/5/18 under Clerk's delegated powers
  - 7.2. Leominster Community Resource Centre, Magazine printing, £159.20 – Paid 23/5/18 under Clerk's delegated powers
  - 7.3. Jewson Ltd, Building supplies, £224.02 (inc. £37.34 VAT)
  - 7.4. Whitley Printing, Eardisland Memorial Walks, £139.20 (inc. £23.20 VAT) – Paid from Heritage Lottery Grant
  - 7.5. Mortimers Cross Building Supplies, Eardisland Memorial Walks, £233.88 (inc. £38.98 VAT) – Paid from Heritage Lottery Grant
  - 7.6. SignRite, Signage, £78 (inc. £13 VAT)
  - 7.7. Stackhouse Poland Ltd, Insurance adjustment, £71.91
  - 7.8. BM Lowe Trust, Carpark rent, £10
  - 7.9. Receipt from magazine advertising, £65
  - 7.10. Receipt from HM Revenue & Customs, Refund of VAT from 2017-18, £4,147.83
- 8. To consider new date for councillor training**
- 9. To consider adoption of new Code of Conduct**
- 10. To raise matters for next agenda or action under Clerk's delegated powers** (no discussion)
- 11. To note date of next meeting** – Thursday 21 June at 7.30 pm

Signed:

Alison Sutton – Parish Clerk

Date:

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