

## Eardisland Parish Council

Meeting of the Neighbourhood Development Plan Steering Group on  
Thursday 11 September 2014 at 19.30 in Eardisland Bowling Club

### Notes of meeting

**Present:** Richard Kirby (Chair), Caroline Marsden, Maryan Hanson, George Alderson, John Edwards, Graham Madeley, Elaine Smith, Ruth Brinton-Bivand, Jo South.

**In attendance:** Alison Sutton, Parish Clerk. 2 members of public.

1. **Apologies** – Barry Freeman, Hugh Vernon, Brian Pollard.

2. **Consideration of First Draft NDP –**

It was agreed that a sub-group of Richard, Caroline and Maryan would go through the draft in conjunction with the 3 documents sent to Kirkwells and expand and amend the draft and add bits from the 3 documents and others as appropriate. All SG members were asked to amend a copy of the draft with their comments and get it to one of the sub-group members by Wednesday 17 September. The Clerk was asked to find out if Kirkwells could give a list of what was not put into the draft and why from the documents that were sent to Claire. Also to ask Claire for a Word version of the draft to work on.

3. **Development issues and draft questionnaire –**

The Clerk gave feedback on a phone call with Claire:

- a. If going to keep settlement boundary (SB) it should include everything that has permission granted – The Hawthorns and Merry Albright's house. If want to include The Elms proposed site or allocate other sites, then need a Call for Sites process
- b. Options for consultation are 1) amend SB to include what is already approved – if SG want this, then can leave till consultation on full draft or 2) scrap SB and have criteria management policies in plan and therefore any application has to meet national, HC, Environment Agency and NDP criteria – if SG want this, need consultation now as will affect how draft is written – consider doing soon but not with parish magazine. If don't consult now and community wants to scrap SB at consultation, will need rewrite and 2<sup>nd</sup> consultation.

There was a long discussion about the possible options for the SB. It appears that with or without SB, developers could still apply for permission on land within or adjacent to SB and could get approval if meet national, HC and NDP criteria. Equally they might not get approval. However, NDP allows local community to set criteria on style, density etc that would not be available to control development if only national and HC criteria were in place.

It was decided not to do a questionnaire at present but aim to consult about the SB in main community consultation. Finally agreed to retain the settlement boundary and expand it to include what is already permitted/built, ring-fenced as appropriate, with written criteria for development both within and outside the SB.

The letter to businesses was discussed. Agreed the Clerk would format and amend and send for checking. Letter to be signed by Maryan and Richard.

Bulletin Board mock-up was discussed and considered useful way of communicating with parishioners. Agreed the Clerk would format and amend and print on green paper x20. Copies in frames/boards in Community Shop, tearooms x2, pubs x2, the church, parish notice board. 14 copies laminated to go around the parish and at events. Need to get permission from landowners/businesses to place notices. Copies to go up for Village Picnic on Sunday 14 Sept and quiz night on Wednesday 17 September – and as many other events as possible.

Copy for parish magazine to go to Chris Bivand and be copied to the Clerk.

4. **Open forum** – If NDP is adopted before the Core Strategy, does the CS trump the NDP if it comes after? Clerk asked to check with Gemma Webster. Further consideration of whether and how the NDP would affect future developments.

5. **Date and Venue for next meeting** – 2 October at 7.30 pm in the Village Hall.

Alison Sutton – Parish Clerk.

7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD. Tel: 07789 322771. Email: [eardislandclerk@gmail.com](mailto:eardislandclerk@gmail.com)