

## Eardisland Parish Council

Small Group Meeting of the Neighbourhood Development Plan Steering Group (SG)  
and Parish Council on Thursday 27 November 2014 at 14.00 in Eardisland Village Hall

### Notes of meeting

**Present:** Richard Kirby (Chair), Maryan Hanson, Caroline Marsden, Barry Freeman, Graham Madeley, Phil Milchard, Albert Sheffield

**In attendance:** Alison Sutton, Parish Clerk; 2 members of the public

**1. Apologies – None**

**2. Consider responses and comments from consultation process –**

Clerk confirmed that all comments had been fully transcribed from all response forms onto spreadsheets and from Comments sheets and emails into Comments document, while keeping comments anonymous. Although some SG members felt that the original forms should be available, Cllrs Sheffield and Milchard confirmed that the CLP group had not seen the original responses and felt this should apply with this consultation, in line with HALC's advice to Alison.

Noted that suggestions from Sam Banks to Caroline give ideas for a potential way forward.

Aspects of the questionnaire were not good and with hindsight things would be done differently

- Forms didn't say how many adults the response was from – when repeat consultation then need to give individual forms by knocking on doors
- Question 2 – no option for 0 or 10+, need to be added if question asked again
- Q3 – some views are parochial, need to discuss appropriateness and revisit, some shots shouldn't have been there. Go back to photos, reselect and do differently

Not explained how views were chosen etc

Cllr Sheffield requested clarification on planning law and the ability to protect views and vistas

Graham stated that planning law can protect what buildings look like and Conservation Act protects conservation area

Guidance from Kirkwells/HC needed for future

Importance of vistas to be protected that could be selected from/added to, pictures that were used were Steering Group's view that could be added to, but this didn't come over

- Q4 People didn't have knowledge of what sustainability means.

Agreed that the final data document with percentage returns will be used as basis for a report for the Parish Magazine – Richard to draft for SG to consider at meeting on 4 December.

Clerk asked to email Chris Bivand and ask for 1-2 sides to be held for NDP report and ask for agreement that full copy may not be ready till 16 January (hopefully meeting with HC and Kirkwells will be on 15 January, Clerk waiting for confirmation).

Response to comments from Comments sheets –

- CLP still relevant, remain a key element that SG will consider as continue process
- Photo from west end of village should have been included
- P. 17 – felt that allowance made in policies
- Loaded questions – need to say that given advice that OK to have preferred option.

Response to comments made to Caroline –

- Points made about 4.2 and 4.4 reasonable and need to be addressed
- Affordable housing – may change as new law possible.

Response to comments made by persons A to F

- Person A – wouldn't know that advice in Notes from the meeting on 11 September was superseded by further advice re the settlement boundary
- Point about zero new homes will be addressed
- Regular flooding – needs to be looked at again
- Broadband – probably not till late 2015

- Person B – issue of prevention of development as above
- Person C – 20 houses on one site would probably be seen as disproportionate to size of village under future or current planning regulations  
Views – as above
- Person D – names of members of the SG are on the website  
Other points as before
- Person E – not taken account that this was a draft  
Now have to take account of global warming in planning  
Apologise for 'draft' across text though seems to be partly a printer issue – put draft in header and footer next time
- Person F – egress issue needs to be considered in relation to applications  
Need to define sustainability – in easy understandable English  
Design statement – needs other photographs and more text – Caroline look through 'A portrait of a village' to look for other photos.

Response to comments made to Cllr Sheffield – as before.

If comments are valid – then need to address issues and regain trust.

Process has brought comments into the open, can learn from this and move forward.  
Now need to manage the comments and put something in the January Parish Magazine.  
Cllrs Sheffield and Milchard requested that all responses, unamended but anonymous as now, should be published on the parish website, along with results and analysis of responses – in line with how CLP data was shared.

Caroline will look at amending sections 2 and 4.  
Need to add definition of affordable in planning terms for next consultation.

3. **Open forum** – Feeling that some comments are personal but need to move on.
4. **Date and Venue for next meeting** – Thursday 4 December at 19.30 in the Village Hall.

Alison Sutton – Parish Clerk.  
7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD. Tel: 07789 322771. Email: [eardislandclerk@gmail.com](mailto:eardislandclerk@gmail.com)