

## Eardisland Parish Council

Meeting of the Neighbourhood Development Plan Steering Group on  
Thursday 4 September 2014 at 19.30 in Eardisland Bowling Club

### Notes of meeting

**Present:** Richard Kirby (Chair), Caroline Marsden, Maryan Hanson, George Alderson, John Edwards, Barry Freeman, Elaine Smith, Ruth Brinton-Bivand, Jo South, Brian Pollard.

**In attendance:** Alison Sutton, Parish Clerk. 6 members of public

1. **Apologies** – Graham Madeley, Hugh Vernon

2. **Consideration of First Draft NDP** –

As this had only been received from Kirkwells that afternoon and SG members had not had a chance to read it, it was agreed to leave this for the next meeting. Members agreed to read the draft and consider amendments to bring to the next meeting.

3. **Issues raised for consultation** –

Information was received from Maryan and the Clerk about a presentation that will be given to the Parish Council meeting on 18 September regarding a proposed development on land south of The Elms. The architects are attending to present to the PC. Clerk has been in touch with Gemma Webster, our HC NP officer and with Claire at Kirkwells. Their advice is that the SG should consider amending the settlement boundary to include this development.

Options were then discussed about undertaking a questionnaire fairly quickly, probably through the parish magazine in September. The Clerk tabled 2 questionnaires as examples of what might be considered. It was agreed that Richard and Caroline would draft a possible questionnaire but the final decision on whether to do a questionnaire and the final format would not be agreed until after the presentation at the PC meeting on 18 September.

There was discussion on what would be included in the SB if it was amended: the proposed development at The Elms; Merry Albright's agreed site; the house adjacent to The Hawthorns; maybe all of these. Another proposed development by Mr and Mrs Poulter for land adjacent to Back Lane was raised but the Clerk had not been approached about this.

Clerk requested to ask Jim Hicks that specific information on drainage and sewage be presented to the PC. Clerk asked to get quotes for printing of possible questionnaire.

4. **Parish events for awareness-raising and consultation** –

The idea of Bulletin Boards was considered and agreed in principle. However work is needed on practicalities as not many boards are available, information would need to be agreed by PC and agreement is needed on who will manage this concept.

5. **Parish-wide warden system for consulting** – This was not discussed.

6. **Letter to local businesses and landowners** – It was agreed Richard would draft a letter to raise awareness about the NDP.

7. **Liaison with neighbouring parishes** – It was agreed Maryan would draft a letter for the PC to agree and then feed back to the SG, implications of agri-business development of particular importance.

8. **Update for parish magazine** – It was agreed that Richard and Caroline would draft an update.

9. **Open forum** – The PC is currently finalising details for the invitation to tender for the hydrological survey, Maryan will keep the SG updated.

Problems noted with the public knowing when and where SG meetings are, as the parish magazine doesn't get to some people for a couple of weeks.

Clerk asked to put notices in the Hereford Times when possible. Agreed Clerk would ask website manager to highlight NDP on the welcome page to encourage people to look and to find it easier; also put the parish magazine article on the welcome page as a pdf.

10. **Date and Venue for next meeting** – 11 September at 7.30 pm in the **Bowling Club**. Clerk will put a notice on the Village Hall doors in case any members of public go there.

Alison Sutton – Parish Clerk.

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