

Eardisland Village Hall Management Committee (EVHMC)

Minutes of the Meeting Held
on
Wednesday 28th June 7.30 pm.

1.	<p><u>Attending:</u> Caroline Marsden (CM) (Interim Chair) Bob Aldred (BA) Diane Lee (DL)(Minutes) Carole Millin (CMN) Kate Thompson (KT) Edwin Thompson (ET) Chris Watson (CW) Maryann Hanson (MH)</p> <p><u>Apologies:</u> Steph Griffiths (SG) Jo South (JS).</p>	Action
2.	Minutes of last meeting 17 th May agreed as correct.	All
3.	<p><u>Matters arising.</u> Note this meeting was a week later than normal.</p> <p>Stepladder Edwin to source an appropriate ladder, which will meet all the requirements discussed by the committee at a previous meeting.</p> <p>Tap extension on the toilet block wall of the village hall.</p> <p>Discussion took place re the feasibility of this to enable a flexible hose pipe to be fitted into a lockable box so the E – team can regularly water the flowers in the trough outside the front of the Village Hall. Committee agreed.</p>	<p>ET to purchase.</p> <p>To be risk assessed after its purchase.</p> <p>ET to purchase and install.</p>
4.	<p><u>Updates</u></p> <p>Utilities</p> <p>Npower (gas provider) account clear. Scottish power (electricity provider) as from 1-6-17 account is £100 in debit. Chris clarified that 5% VAT is being applied to the accounts where applicable.</p>	<p>CW. On-going gratitude to Chris from all present.</p>

	<p><u>Grants</u> Various sources were suggested for potential funding. Hannah will continue to research grant providers on our behalf. The Village Hall Management Committee should obtain general quotes for the three phases as soon as possible to support their discussions and potential grant applications.</p> <p>5 Electrical Report and Action.</p> <p>Caroline reported that estimates from three electrical contractors had been obtained and discussed with the Parish Council at their meeting held 22nd June. As the baseline from which all three had estimated differed, it was agreed a) that a revised estimate would be invited for two possible projects, and b) that the Parish Council as Landlords would be responsible for the safety element of the work up to a maximum of £720 (currently the higher of two estimates under consideration to bring the Hall up to basic compliance). The two projects would be</p> <ol style="list-style-type: none"> 1- To rationalise and update the existing installation by installing RCBOs and relocating some elements within the existing scheme, and to test, report and certify. 2- To upgrade as necessary, to relocate as many elements as possible to the cupboard in the toilet block corridor and to test, report and certify. <p>If project 1 is eventually selected, the EVHMC will be responsible in addition, for sourcing and financing cupboards to house the relocated elements.</p> <p>6 Open Forum</p> <p>No members of the public present.</p> <p>7 Village Hall Consultation Meeting (Open discussion morning) 17th June.</p> <p>Carole had quickly analysed the feedback.</p> <p>Three areas of comments were asked for in regard to the Future of the Village Hall, these were categorised as short/medium and long-term ideas. Key themes which seemed to be most important to people were: Upgrading</p>	<p>All present thanked Carole for attending and giving such informative and exciting news.</p> <p>CM</p> <p>CMN</p>
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<p>8</p>	<p>Extending Small projects New build Services. Event related Comments/opinion</p> <p>(A full paper copy of the above is attached).</p> <p>The poster asking for people's ideas regarding fund raising events was populated by 25 suggestions.</p> <p>Several people also agreed to become a Friend of the Village Hall, volunteering to donate hours throughout the year to help with specific tasks/events.</p> <p>All the feedback will be discussed in full at a future EVHMC meeting and an action plan will be produced.</p> <p>All present felt the open discussion was worthwhile and well attended.</p> <p>Caroline to write to Wendy Cross thanking her for providing the cakes.</p> <p>Caroline thanked Carole and Diane for organising the displays and layout of the hall, and our thanks to Jo for her 'rolling' power point montage of the village hall history.</p> <p>Any other business</p> <p>Gill Richards's family have requested via the Parish Council that a plaque might be placed in the Village Hall in memory of her and her involvement over the years with the hall and wider community. All agreed this would be appropriate but to make the family aware the plaque may be need to be moved if/when upgrading of the Hall takes place.</p> <p>Kate raised the issue of the Duck race Sunday 27th August. If this is going ahead it needs to be publicised in the next edition of the Parish magazine.</p> <p>Edwin to purchase new ducks please.</p> <p>Fundraising to be discussed at next meeting in more detail. Meeting closed at 9.15p,m</p> <p>Meters read by Chris and Bob.</p> <p>Next meeting in 3 weeks time 19th July 7.30pm</p> <p>Meeting closed at 9.15pm.</p>	<p>CM</p> <p>CM</p> <p>CM</p> <p>ET</p> <p>ALL</p>
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