

Eardisland Village Hall Management Committee (EVHMC)

Minutes of the Meeting Held
On
Wednesday 19th July 7.30 pm

1.	<p><u>Attending:</u> Caroline Marsden (CM) (Interim Chair) Bob Aldred (BA) Diane Lee (DL)(Minutes) Jo South (JS) Carole Millin (CMN) Chris Watson (CW) Maryann Hanson (MH)</p> <p><u>Apologies:</u> Steph Griffiths (SG) Kate Thompson (KT) Edwin Thompson (ET)</p>	Action
2.	Minutes of the last meeting agreed as correct.	All
3.	<p><u>Matters arising</u></p> <p>Stepladder</p> <p>Edwin has purchased an appropriate stepladder for Hall hirers to use, from Midland ladders. It is fit for purpose and meets Health and Safety requirements.</p> <p>Caroline asked the Committee members present for authorisation to pay Edwin for his purchase. Agreement given.</p> <p>Tap extension</p> <p>Edwin not present at meeting so no update.</p> <p>Fire and General risk assessments</p> <p>Diane to complete the General risk assessment now stepladder has been purchased. Fire risk assessment still in progress. Hopefully both will be complete by next meeting for the Trustees to agree and sign.</p>	<p>Thank you to Edwin for his time and travel in collecting the stepladder.</p> <p>ET</p> <p>DL</p>
4	<p><u>Updates</u></p> <p>Toilet facility refurbishment.</p> <p>Caroline informed the Committee that the following Grants had been received;</p> <p>Severn Waste Awards for All Rowlands Trust.</p> <p>These total £21000.</p> <p>The EVHMC will need to add approx. £2000 to enable the works to proceed.</p> <p>The contract has been awarded to Grange Heating (plumbing)</p>	CM

<p>JS Woodfield (Builder)</p> <p>The proposed works will take 6 weeks and during that time use of the Village Hall will be possible, as the Accessible toilet will remain functioning. Caroline to check with Insurance company that they are agreeable for the Hall to be used during this time. 24th October is the first date possible for the works to commence. Caroline will inform the regular Hall hirers in adequate time. The Parish Council will be informed at their meeting 20th July of the work proposed. Chris highlighted the need for a Clerk of Works/Project Manager to oversee this project. All present agreed this was needed.</p> <p>Response to Consultation event feedback.</p> <p>One of the main themes from the Consultation day was the need to re-decorate the Hall. Carole has been in touch with Susie Baldwin who lives in Eardisland and who is an interior designer. Her suggestion to stop the walls of the Hall closing in as they do at present is to use Dulux light and space bathroom / kitchen paint. In satin, silk or soft sheen. Four colours which would achieve this are; Lilac Echo Ocean Ripple Nordic Spar Mint Whisper She is able to obtain tester pots and is willing to paint these colours on 4 pieces of A4 boards so the Committee can then make a suitable choice.</p> <p>Grants</p> <p>Another theme from the above was suggestions of more major works to be undertaken to make the Hall more usable for larger events and better facilities i.e. the kitchen needing upgrading. To this end Carole has been progressing an avenue of further Grants with Dawn Turner (LEADER Programme Manager) Hereford Council who has informed her of a potential EU Grant worth up to £35000. The eminent departure of the UK from the EU in March 2019 means this has to be applied for soon if the Committee wishes to explore this funding.</p> <p>All agreed a 5-year plan needs to be developed with a view to assessing feasible projects and funding.</p>	<p>CM</p> <p>Building sub group to be formed CW agreed to explore forming.</p> <p>CMN</p> <p>Carole to contact Susie.</p> <p>Thanks to Carole for her on-going work.</p> <p>Next meeting</p>
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<p>5</p> <p>6</p>	<p>Open Forum No members of the public present</p> <p>Any Other Business</p> <p>Jo asked if mugs could be purchased for use at events. At last weeks Children's event it became apparent cups and saucers were not applicable. Committee agreed.</p> <p>Another idea from this event was an outdoor table tennis table, which could be used, by both adults and children. This proposal needs to have Parish Council approval.</p> <p>Chris is now a signatory for the Santander account. Unfortunately the local branch in Leominster is closing.</p> <p>Community First membership has lapsed. Maryann to check at tomorrows Parish Council meeting as to whether they have membership as no requirement to have two.</p> <p>Another suggestion from the Consultation day was the need for a long handled wide broom for Hall use.</p> <p>Kate and Edwin have requested help at the Duck races 27th August. At least 10 volunteers are needed. Please contact them direct.</p> <p>Housekeeping issues. Caroline now has a Booker card to buy supplies. Offers of help needed as warehouse is in Hereford.</p>	<p>JS to purchase 20 white mugs for Hall use.</p> <p>JS to present proposal at September PC meeting.</p> <p>CM to investigate into whether the Post Office could be used.</p> <p>Next meeting.</p> <p>CM to purchase.</p> <p>All</p> <p>CMN has agreed to help. Also The Milchards to be approached as they buy for the Village shop.</p>
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<p>Electrical Insulation update. Caroline has asked C Townsend to submit another quote based on the same work as the other two Contractors have quoted for. A decision can then be taken, once the Parish Council agrees.</p> <p>Steph Griffiths has asked the Committee to consider her resignation.</p> <p>Peter Glenn who died last year has left the Village Hall £1000. Caroline asked the Committee their thoughts on having a presentation/talk from Austin Roses (Rose Grower) next Spring as Peter had a love of roses. Those present thought it a fitting tribute.</p> <p>Meters read by Chris and Bob.</p> <p>Meeting closed at 9.05 pm</p> <p>Next meeting</p> <p>16th August 2017</p> <p>Venue Village Hall</p> <p>NB start time 7pm AGM prior to main meeting.</p>	<p>CM</p> <p>Next meeting.</p> <p>All agreed.</p>
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